

Galway Central School District
Board of Education Meeting
MINUTES

Thursday, February 28, 2013

5:30 PM - High School Conference Room – Executive Session

6:30 PM - High School Library – Regular Session

EXECUTIVE SESSION

Motion was made by Thomas Rumsey, Second by Nancy Lisicki to move into executive session at 5:30 PM for collective bargaining negotiations and to discuss the employment history of a particular person(s) or corporation(s) or matters leading to the appointment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

All Board Members were present with the exception of Janet Glenn.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 – No

REGULAR SESSION

Motion was made by Dennis Schaperjahn, Second by Thomas Rumsey to return to regular session at 6:28 PM.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 – No

CALL TO ORDER

The regular meeting was called to order at 6:30 PM in the High School Library.

PLEDGE OF ALLEGIANCE - was recited

ATTENDANCE

Board members present: Cheryl Smith, President; Thomas Rumsey, Vice-President;
Nancy Lisicki, Dennis Schaperjahn, Joan Slagle, Lauralyn Sakala

Board members absent: Janet Glenn

Others present: William F. Scott, Superintendent of Schools; Linda Jackowski, Director of
Pupil Services; Brita Donovan, Associate Principal Gr. 7-12; Michael
Healey, Jr./Sr. High School Principal; Tim Hilker, School Business
Official, Community Members; Faculty; Staff; Students

ADDITIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA - None

AWARDS

Student of the Month Awards were presented by Mr. Healey to the students listed below.
Congratulations were extended to each of them.

Griffen Gannon-7th Grade Shelby Cull-10th Grade TJ Searson-11th Grade

PRESSENTATION

Mr. Tim Hilker, School Business Official, provided a school budget report. He stated that the district is working on building the expenditure side of the budget first and then the revenue side which addresses student needs first. Academic development will be considered first followed by looking at what the district can afford when developing the budget. Items that were removed from the budget in the past may be looked at to see if any can be reinstated. Staffing and staffing requests are being looked into along with how the district can do more with what we already have. Mr. Hilker reported that the current tax levy increase recommendation 3.8% - 4.3% which will sustain the budget. (See attached). The District can then get a sense from the Board and community as to what they are looking for as the budget process continues. Galway School, along with public school districts across the state, are required to submit information necessary for calculation of the tax levy to the State Comptroller, the Commissioner of Education and Commissioner of Taxation and Finance by March 1. This 3.8% - 4.3% tax levy increase is somewhat in the middle of the tax rate range and very close to what area BOCES schools are going with. It is recommended that we do not exceed the Governor's tax cap and almost of the schools in our BOCES are in agreement and are not exceeding the tax cap. Galway School ended last year on a positive note with some reserve and fund balances that will be incorporated into the district's upcoming three year plan. Mr. Hilker stated that he does not anticipate the doom and gloom that was experienced last year but could not guarantee that there would not be budget cuts; only that it is not anticipated to be as bad as it was last year. The district is looking closely at ways to save money and seeks input from the community, faculty, staff, students etc. on what their priorities are early in the budget planning stages. Please contact Mr. Tim Hilker, School Business Official or William Scott, Superintendent of Schools, at (518) 882-1033 with your input. Mr. Hilker entertained and answered any questions from those in attendance at the conclusion of his report.

SUPERINTENDENT'S REPORT

Mr. Scott provided a follow up of the Governor's State Aid proposal and the NYS Council of School Superintendent's analysis of the proposal.

Brita Donovan, Asst. High School Principal gave a brief report on the District's APPR. Details are available by contacting the school at 882-1033.

CONSENT AGENDA

Motion was made by Thomas Rumsey, Second by Lauralyn Sakala to approve the Consent Agenda below. All voted Aye to approve the motion except for Dennis Schaperjahn who abstained from voting because of his appointment as a Volunteer Track Coach that appears on the consent agenda.

Motion Passed 5 - Yes 0 – No 1 - Abstained

CONSENT AGENDA**FINANCIAL REPORTS**

Accept January, 2013 Student Activity Accounts Treasurer's Report.

Accept District Treasurer's Reports for July – December, 2012.

Accept Budget Transfers if applicable.

MINUTES

Accept January 24, February 4, February 5, 2013 Board of Education Meeting Minutes.

CONSENT AGENDA (Continued)

PERSONNEL

Other

Accept the **resignation of Bridget Garney from her Teacher Aide position** effective February 15, 2013.

Accept the **resignation of Michelle Gannon from her Teacher Aide position** effective February 25, 2013.

Approve an **Unpaid Medical Leave of Absence for Donna Hoffman** from her Teacher Aide position effective February 15, 2013 – April 5, 2013.

Approve an **unpaid medical LOA for Melody Baker** from her Teacher Aide position effective February 13, 2013 for approximately four months. She will be using sick time on February 11 and 12, 2013.

Appoint **Michael Francisco as a Bus Driver** effective February 4, 2013 at a rate of \$16.01 per hour. He has fingerprint clearance.

Co-curricular

Appoint **Charles Diamond as a Chaperone-Dances** for the 2012-13 school year at a rate of \$83 per night. He has fingerprint clearance.

Appoint **Melanie McDonald as a Chaperone-Dances** for the 2012-13 school year at a rate of \$83 per night. She has fingerprint clearance.

Coaches

Appoint **Stuart Wilday as Modified Softball Coach** for the 2012-13 school year at Level D of the Spring coaches salary schedule \$4,050/year. He has fingerprint clearance.

Appoint **Paula Canell as Varsity Softball Coach** for the 2012-13 school year at Level C3 of the Spring coaches salary schedule \$4,680/year. She has fingerprint clearance.

Appoint **James Smith as a Volunteer Assistant Varsity Softball Coach** for the 2012-13 school year. He has fingerprint clearance.

Appoint **Judith Horigan as Modified Track Coach** for the 2012-13 school year at Level B5 of the Spring coaches salary schedule \$2,250/year. She has fingerprint clearance.

Appoint **Ruthann Daino as Modified Track Coach** for the 2012-13 school year at Level B5 of the Spring coaches salary schedule \$2,250/year. She has fingerprint clearance.

Appoint **Geoffrey Maliszewski as Varsity Track Coach** for the 2012-13 school year at Level D of the Spring coaches salary schedule \$5,580/year. He has fingerprint clearance.

Appoint **Dennis Schaperjahn as a Volunteer Assistant Track Coach** for the 2012-13 school year. He has fingerprint clearance.

Appoint **Lawrence Youngblood Jr. as Varsity Baseball Coach** for the 2012-13 school year at Level D of the Spring coaches salary schedule \$5,580/year. He has fingerprint clearance.

Appoint **Sean Fitzgerald as a Volunteer Assistant Varsity Baseball Coach** for the 2012-13 school year. He has fingerprint clearance.

CONSENT AGENDA (Continued)

Substitutes

Appoint **Jennifer Marshall as a Substitute Grades K-12 Teacher** effective March 1, 2013 per the SASIE Agreement. She has fingerprint clearance.

Appoint **Eric Fana as a Substitute Technology Teacher** effective February 11, 2013 per the SASIE Agreement. He has fingerprint clearance.

Appoint **Paulette Mahar as a Substitute Grades 7-12 Teacher** effective March 1, 2013 per the SASIE Agreement. She has fingerprint clearance.

Appoint **Gail McDowell as a Substitute Teacher Aide** at a rate of \$8.50 per hour effective March 1, 2013. She has fingerprint clearance

Appoint **Marianne Venditti as a Substitute Teacher Aide** at a rate of \$8.50 per hour effective February 25, 2013. She has fingerprint clearance.

Appoint **Dawn Landwehr as a Substitute Teacher Aide** at a rate of \$8.50 per hour, **Substitute Cafeteria Worker** at a rate of \$8.86 per hour, **Substitute Bus Monitor** at a rate of \$8.50 per hour and **Substitute Cleaner** at a rate of \$11.11 per hour effective February 25, 2013. She has fingerprint clearance.

Appoint **Casimer Dziegiel as a Substitute Bus Driver** effective January 28, 2013 at a rate of \$16.01 per hour. He has fingerprint clearance.

End of Consent Agenda

BOARD MEMBER COMMENTS

Dennis Schaperjahn asked that if anyone is interested in talking about cost saving strategies to contact him. He can be reached at deschaper@gmail.com or 882-6163.

Nancy Lisicki reported on a recent NYS Council of Rural Schools conference that was held in conjunction with Cornell University. It was recommended that anyone interested in learning more about projected student enrollments, school mergers, tax rates, etc. to visit the NYS Rural Schools Website at www.nyruralschools.org. She said the site is very user friendly and provides a wealth of information.

Thoughtful and sensitive comments were made by Thomas Rumsey regarding the recent loss of a Galway student.

NEW BUSINESS

Motion was made by Nancy Lisicki, Second by Dennis Schaperjahn

Approve a one day Expanding your Horizon's **trip to Cornell University** on Saturday, April 20, 2013 for 7th-9th grade girls. Departure time is 5:30 AM; return time is 9:30 PM. There is no cost to the district and is open to the first 30 girls that respond. The girls each participate in three workshops organized by Cornell students and faculty. The goals of the conference are to stimulate the participants' interest in math and science through hands-on activities, to provide them with female scientist role models, and to foster awareness of opportunities in math and science-related careers.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

NEW BUSINESS (Continued)

Motion was made by Nancy Lisicki, Second by Dennis Schaperjahn

- Authorize the Board President to sign a **Health & Welfare Services Contract** with the Saratoga Springs City School District for Health & Welfare Services for sixteen (16) students residing in the Galway School District and attending non-public schools in the Saratoga Springs School District in the amount of \$7,306.24 (\$456.64 per student).
- Authorize the Board President to sign a **Health & Welfare Services Contract** with the South Colonie Central School District for Health & Welfare Services for one (1) student residing in the Galway School District and attending a non-public school in the South Colonie Central School District in the amount of \$602.81 (\$602.81 per student).
- Authorize the Board President to sign a revised **Health & Welfare Services Contract** with the Scotia Glenville Central School District for Health & Welfare Services for approximately ten (10) students residing in the Galway School District and attending non-public schools in the Scotia Glenville School District in the amount of \$7,718.30 (\$771.83 per student).

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Motion was made by Nancy Lisicki, Second by Lauralyn Sakala

Approve a **Memorandum of Agreement between the Galway Central School District and the CSEA** agreeing that:

1. Amy Trigg will be appointed as a Temporary Cook-Manager at a rate of \$165 per day effective December 3, 2012 – June 28, 2013. At any time during or after these dates Amy Trigg is not performing the duties of Cook-Manager, she will return to her originally appointed Head Cook position without loss of seniority or pay rate.
2. For the duration of this agreement the district agrees to pay the most senior Cook an additional \$1.00 per hour to assume the responsibilities of Head Cook only in the absence of the Temporary Cook-Manager. This increase in pay and additional responsibilities do not imply any change in title or long-term compensation. The hours incurred to be paid at the additional hourly rate will be approved by the Temporary Cook-Manager.
3. This Memorandum of Agreement is not intended to create any precedent or past practice.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Mr. Scott, Interim Superintendent of Schools commented that Amy Trigg is doing an outstanding job in her position of Temporary Cook-Manager.

Motion was made by Lauralyn Sakala, Second by Nancy Lisicki

- Accept an executed **Dockstader Charitable Trust Applicant Contract** (Grant #2013-06) to assist in funding the purchase of five new sets of risers for the school auditorium in the maximum amount of \$3,200 and to accept this donation with sincere thanks and appreciation.
- Accept an executed **Dockstader Charitable Trust Applicant Contract** (Grant #2013-07) to fund a project known as VEX for six robotics kits to be used in a robotics course in the maximum amount of \$6,480 and to accept this donation with sincere thanks and appreciation.

NEW BUSINESS (Continued)

- Accept an executed **Dockstader Charitable Trust Applicant Contract** (Grant #2013-08) for an After School Stem Program to fund a Mars Rover Robot Unit, for reusable supplies for labs and for a NASA engineering cart in the maximum amount of \$1,650 and to accept this donation with sincere thanks and appreciation.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Motion was made by Nancy Lisicki, seconded by Laura Sakala

Table the 1st reading of the **District's Attendance Policy #5100** pending further information.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Motion was made by Thomas Rumsey, Seconded by Nancy Lisicki

- Appoint **Thomas Rumsey and Laura Sakala to serve on the district's negotiating team** during negotiations between the Galway Central School District and the **Administrators Association of Galway** whose contract expires June 30, 2013.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

- Appoint **Cheryl Smith, Nancy Lisicki and Dennis Schaperjahn to serve on the district's negotiating team** during negotiations between the Galway Central School District and the **CSEA** whose contract expires June 30, 2013.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Cheryl Smith commented that **Janet Glenn will not be seeking re-election** for another term of office on the Board of Education and is therefore not able to participate on negotiating teams should negotiations go beyond June 30, 2013 when her term of office expires.

A discussion took place regarding the **District's Building Use Policy**. Cheryl Smith commented that this policy was discussed a few months ago and one of the issues was that it didn't address anything about profit and non-profit groups where an event can generate an income from the group using the facility and other discrepancies in the policy. Superintendent William Scott recommended that a policy service through the NYS Schools Boards Association or Erie I BOCES be purchased to ensure that our policies are up to date and follow the law instead of us trying to sort things out. Mr. Rumsey asked that quotes be obtained and that we purchase this as soon as possible.

The Board was informed that a community member requested that **Board meetings be televised on the Districts Website by GTV** (Galway Television) accommodating those who may not be able to attend meetings. The Open Meeting Law states that districts can televise meetings but are not required to do so. The talked about possibly televising some meetings, such as budget meetings, and not necessarily all meetings of the Board. After discussion the Board decided not to do so at this time because of the potential cost impact which may include the cost of an advisor, administrator, needed equipment, cost of archiving and storing the information etc. and concerns that some may be camera shy and not like to be televised and could hold some back from speaking freely. The GTV advisor may be asked to provide more information to the Board but at this point in time chose not to televise meetings. Minutes of meetings are available on the district's website for community use.

NEW BUSINESS (Continued)

Motion was made by Thomas Rumsey, Seconded by Dennis Schaperjahn

Nominate Cheryl Smith as a WSWHE BOCES Board of Education Member Candidate for an additional three year term of office on the WSWHE BOCES Board of Education effective July 1, 2013 - June 30, 2016 to be voted on by component school districts on April 22, 2013.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Motion was made by Thomas Rumsey, Seconded by Dennis Schaperjahn

To **adopt the following Public Comment Procedure** as an attachment to Board Policy with the removal of "Only residents of Galway Central School may speak during public comment"

Public Comment Procedure

The Board of Education recognizes the privilege of all citizens in the Galway Central School District to address the Board of Education concerning any item on the Board Meeting Agenda.

Toward this objective, the Board of Education includes two opportunities for public comment which are listed on each Board Meeting Agenda.

The Board of Education respectfully requests that all citizens addressing the Board during public comment recognize that inquiries or comments pertaining to students or personnel are confidential and cannot be brought up in public session for discussion.

The Board of Education will adhere to the following guidelines pertaining to public comments at Board Meetings:

1. Individuals who wish to address the Board must be recognized by the Board President before speaking.
2. Once recognized, the individual is to clearly state his or her name and address prior to speaking.
3. All comments must be addressed only to the Board President who will respond as he or she feels appropriate.
4. In order for the Board of Education to conduct its business in a timely and efficient manner, it may be necessary on occasion to restrict public comment to a period of time not to exceed five (5) minutes.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

PUBLIC COMMENT

Comments were made by those in attendance.

EXECUTIVE SESSION

Motion was made by Thomas Rumsey, Second by Nancy Lisicki to move into executive session at 8:12 PM for CSE/CPSE recommendations, collective bargaining negotiations and to discuss the employment history of a particular person(s) or corporation(s) or matters leading to the appointment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

REGULAR SESSION

Motion was made by Dennis Schaperjahn, Second by Thomas Rumsey to return to regular session at 10:00 PM.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

CSE/CPSE RECOMMENDATIONS

Motion was made by Nancy Lisicki, Second by Thomas Rumsey to approve CSE/CPSE recommendations for the following students: 6063, 2688, 5177, 6001, 2696, 2685, 4601, 2867, 6177, 2659, 3015, 2688, 5556, 3004, 5552, 3616, 2700, 4550, 4588, 3280, 4581, 3180, 4652, 5423, 2786, 5425, 2835

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

ADJOURNMENT

Motion was made by Joan Slagle, Second by Dennis Schaperjahn to adjourn at 10:01PM.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 – No

Respectfully submitted,

Linda M. Casatelli

Linda M. Casatelli, District Clerk

Attachment-Tax Levy Information:

TAX LEVY INFORMATION			
			% Increase
2011-12 Tax Levy	\$	8,763,821.00	
2012-13 Tax Levy	\$	9,097,737.00	3.81%
2013-14 Levy Limit	\$	9,592,480.00	5.44%
Potential Increase for 2013-14	\$	272,932.11	3.00%
	\$	282,029.85	3.10%
	\$	291,127.58	3.20%
	\$	300,225.32	3.30%
	\$	309,323.06	3.40%
	\$	318,420.80	3.50%
	\$	327,518.53	3.60%
	\$	336,616.27	3.70%
	\$	345,714.01	3.80%
	\$	354,811.74	3.90%
Current Recommendation	\$	363,909.48	4.00%
as of 2/28/13	\$	373,007.22	4.10%
	\$	382,104.95	4.20%
	\$	391,202.69	4.30%
	\$	400,300.43	4.40%
	\$	409,398.17	4.50%
	\$	418,495.90	4.60%
	\$	427,593.64	4.70%
	\$	436,691.38	4.80%
	\$	445,789.11	4.90%
	\$	454,886.85	5.00%
	\$	463,984.59	5.10%
	\$	473,082.32	5.20%
	\$	482,180.06	5.30%
	\$	491,277.80	5.40%